

CLASS SCHEDULE

Introduction to Computers

Wed., Sept. 13 12:00 p.m. – 2:30 p.m.
Wed., Nov. 1 12:00 p.m. – 2:30 p.m.

Introduction to the Internet Part 1

Wed., Oct. 4 12:00 p.m. – 2:30 p.m.
Wed., Nov. 15 12:00 p.m. – 2:30 p.m.

Introduction to the Internet Part 2

Wed., Oct. 11 12:00 p.m. – 2:30 p.m.
Wed., Dec. 6 12:00 p.m. – 2:30 p.m.

Internet/Computer Practice Class

No registration required

Wed., Sept. 20 12:00 p.m. – 2:30 p.m.
Wed., Oct. 18 12:00 p.m. – 2:30 p.m.
Wed., Nov. 29 12:00 p.m. – 2:30 p.m.
Wed., Dec. 13 12:00 p.m. – 2:30 p.m.

Introduction to Social Media

Thurs., Oct. 12 2:00 p.m. – 3:00 p.m.

Introduction to Email

Thurs., Oct. 26 6:00 p.m. – 8:30 p.m.

Introduction to Microsoft Word

Wed., Oct. 25 6:00 p.m. – 8:30 p.m.
Wed., Dec. 13 6:00 p.m. – 8:30 p.m.

Introduction to Microsoft Excel

Wed., Oct. 11 6:00 p.m. – 8:30 p.m.
Wed., Nov. 29 6:00 p.m. – 8:30 p.m.



Microsoft Excel – Intermediate

Wed., Oct. 18 6:00 p.m. – 8:30 p.m.
Wed., Dec. 6 6:00 p.m. – 8:30 p.m.

Introduction to Publisher

Wed., Sept. 27 6:00 p.m. – 8:30 p.m.
Wed., Nov. 15 6:00 p.m. – 8:30 p.m.

Introduction to PowerPoint

Wed., Sept. 6 6:00 p.m. – 8:30 p.m.
Wed., Nov. 8 6:00 p.m. – 8:30 p.m.
Wed., Dec. 20 6:00 p.m. – 8:30 p.m.

Tech Support

Thurs., Sept. 14 3:00 p.m. – 4:00 p.m.
Thurs., Sept. 28 3:00 p.m. – 4:00 p.m.
Thurs., Oct. 5 6:00 p.m. – 7:00 p.m.
Thurs., Oct. 12 3:00 p.m. – 4:00 p.m.
Thurs., Oct. 19 6:00 p.m. – 7:00 p.m.
Thurs., Oct. 26 3:00 p.m. – 4:00 p.m.
Thurs., Nov. 2 6:00 p.m. – 7:00 p.m.
Thurs., Nov. 9 3:00 p.m. – 4:00 p.m.
Thurs., Nov. 16 6:00 p.m. – 7:00 p.m.
Thurs., Nov. 30 6:00 p.m. – 7:00 p.m.
Thurs., Dec. 7 3:00 p.m. – 4:00 p.m.
Thurs., Dec. 14 6:00 p.m. – 7:00 p.m.

WordPress Series

Mon., Sept. 11 6:00 p.m. – 8:00 p.m.
Mon., Sept. 18 6:00 p.m. – 8:00 p.m.
Mon., Sept. 25 6:00 p.m. – 8:00 p.m.

Newburgh Free Library
124 Grand St., Newburgh, NY 12550
(845) 563-3600
Town Branch – Newburgh Mall
(845) 566-0460
www.newburghlibrary.org

**September -
December**

2017



**Make Life Easier At Home,
At School & In the Office!**



COURSE DESCRIPTIONS



Please note: These are one-time basic classes.

Introduction to Computers

Learn about the basics of computers: hardware, software, including the mouse and keyboard. Find out how to use them to improve your life.

Introduction to the Internet, Part I

Learn to navigate the World Wide Web. Those without keyboard and/or mouse skills must first take an *Introduction to Computers* class as a **PREREQUISITE**.

Introduction to Internet, Part 2

Go beyond the basics: find out how you can learn a language online, locate a diagram to help you repair your car, take practice exams, and more using library databases and catalogs. **PREREQUISITE:** *Introduction to the Internet, Part I*

Internet/Computer Practice Class

For those who are taking one of our classes: you will have the opportunity to practice keyboard and mouse skills, navigate the Internet, and become familiar with computers. **PREREQUISITE:** *Completion of Introduction to the Internet, Part 1 or Introduction to Computers*. No registration required.

Introduction to E-Mail

Learn the basics of creating and using e-mail.

Introduction to Social Media

Learn about Facebook, Tumblr, Twitter, Instagram and Pinterest.

Introduction to Microsoft Word

Learn how to begin using the most popular word processing program through this hands-on class. Must know how to use a mouse & keyboard.

Introduction to Microsoft Excel

Learn how to use and design spreadsheets using Microsoft Excel. Must know how to use a mouse & keyboard.

Microsoft Excel – Intermediate

Learn more about creating and manipulating spreadsheets. **PREREQUISITE:** *Introduction to Excel*.

Introduction to Microsoft PowerPoint

Students will learn to use PowerPoint to create their own online presentations containing text, graphics, and sound. Must know how to use a mouse & keyboard.

Introduction to Microsoft Publisher

Learn how to use this basic desktop publishing application that differs from Word in that the emphasis is placed on page layout and design rather than text composition and proofing.

Tech Support

Bring your device for one-on-one help. Learn how to borrow e-books; and/or just learn how to use your device more effectively. Tablets and laptops welcome! No registration required.

WordPress 3-part Series

Learn the Content Management System (CMS) terminology and how to locate resources. Create a fully functional website and customize your WordPress site by using available themes, widgets and plugins.

These hands-on classes are open to adults age 18 and over and take place at the MAIN LIBRARY.

REGISTRATION:

Online: www.newburghlibrary.org
By phone: 845-563-3618 or 563-3625

