

COURSE DESCRIPTIONS

Please note: These are one-time basic classes.

Introduction to Computers

Learn about the basics of computers, including hardware, software, the mouse, and keyboard. Find out how to use them to enrich your life.



Introduction to the Internet, Part 1

Learn to navigate the World Wide Web. Students must be proficient using a computer keyboard and mouse.

Introduction to the Internet, Part 2

Go beyond the basics: Find out how you can learn a language online; locate a diagram to help you repair your car; take practice exams; locate the latest bestsellers and more using the library's research resources and online catalog. Prerequisite: Introduction to the Internet, Part 1.

Computer/Internet Practice Session

For those who are taking one of our classes: you will have the opportunity to practice keyboard and mouse skills, navigate the Internet, and become familiar with computers. No need to sign up.

Introduction to E-Mail

Learn the basics of creating and using e-mail. *Please note: basic mouse, keyboard, and computer skills are a MUST!*

Introduction to Microsoft Word 2016

Learn how to begin using the most popular word processing program through this hands-on class. Must know how to use a mouse & keyboard.



Introduction to Excel 2016

Learn more about creating and manipulating spreadsheets. Introduction to Excel is a prerequisite.

Introduction to PowerPoint 2016

Students will learn to use PowerPoint to create their own online presentations containing text, graphics and sound. Experience with keyboard and mouse is required.

Intro to Social Media

Introduction to Facebook, tumblr, twitter, Instagram and Pinterest.

Tech Support

Bring your device or laptop for one-on-one help. Learn how to borrow e-books and/or how to use your device more effectively.

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
July 2017						1
2	3	4	5	6 Tech Support 4 p.m. – 5 p.m.	7	8
9	10 Introduction to Web Development 6 p.m. – 8 p.m.	11	12 Introduction to Computers 12 p.m. – 2:30 p.m. 	13 Tech Support 4 p.m. – 5 p.m. Intro to PowerPoint 2016 6 p.m. – 8:30 p.m.	14	15
16	17 Introduction to HTML 6 p.m. – 8 p.m.	18	19 Computer/Internet Practice Session 12 p.m. – 2:30 p.m.	20 Tech Support 4 p.m. – 5 p.m. Intro to Excel 2016 6 p.m. – 8:30 p.m.	21	22
23	24 Introduction to CSS (Cascading Style Sheet) for the web 6 p.m. – 8 p.m.	25	26	27 Intro to Social Media 2 p.m. – 3 p.m. Tech Support 4 p.m. – 5 p.m.	28	29
30	31					

Workshop A: Web Development Overview + Tools

We will guide you through this life-changing experience as you learn to use fundamental programming languages such as HTML, CSS, JavaScript and your working tools.



Workshop B: HTML

We will use HTML code to ensure the proper formatting of text and images so that your websites display as they are intended to look.

Workshop C: HTML + CSS

At this workshop students will learn basic CSS techniques and styles, and will be introduced to the key CSS concepts.

It's important to attend all 3 sessions if possible. Please bring your laptop.

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
August 2017		1	2 Introduction to the Internet I 12 p.m. – 2:30 p.m.	3 Tech Support 4 p.m. – 5 p.m.	4	5
		6	7	8	9 Introduction to the Internet II 12 p.m. – 2:30 p.m.	10 Tech Support 4 p.m. – 5 p.m. Intro to Word 2016 6 p.m. – 8:30 p.m.
13	14	15	16 Computer/Internet Practice Session 12 p.m. – 2:30 p.m. 	17 Tech Support 4 p.m. – 5 p.m.	18	19
20	21	22	23 Introduction to Email 12 p.m. – 2:30 p.m. 	24 Tech Support 4 p.m. – 5 p.m. Intro to Excel 2016 6 p.m. – 8:30 p.m.	25	26
27	28	29	30	31		
<p>This brochure is subject to change. Please go to "Calendar of Events" at www.newburghlibrary.org for final listings.</p>						

July – August 2017



**e-Learning Center @
Newburgh Free Library
124 Grand St.,
Newburgh, NY 12550**

**Make Life Easier At Home,
At School & In the Office!**



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